

Friedman, Kannenberg & Company, P.C.
“ On-Call Music CPA ”
Service Agreement

I would like to sign up for your firm’s “On-Call Music CPA” Service. I understand you will provide me and/or any member of my Company’s staff with your answers and opinions on any of the following topics within a few days of our call, or sooner.

Common Topics Covered by This Service:

FINANCIAL and MANAGEMENT SERVICES

- **Financial Statement Analysis**, including sales, expense, profitability and cash flow analysis
- **Inventory Analysis**, including inventory levels, costs and turns analysis
- **Purchasing Policies**, including product mix, purchasing procedures and vendor terms
- **Financing Options**, including bank, floor planning and asset-based lending advice
- **Compensation Policies**, including salary/commission compensation structure and incentives
- **Forecasts, Projections and Budgets**, including assistance in their analysis and preparation
- **Third Party Advise and Presentation**, including council to CPAs, bankers and key vendors

TAX SERVICES

- **Tax Assistance**, including tax advice, tax research and tax planning
- **Succession Planning**, including estate and gift tax consulting

TECHNOLOGY SERVICES

- **Technology Assistance**, including bar coding, internet and network systems advise
- **Accounting Software** advise on current solutions, capabilities, pros/cons, cost, support
- **Computer Hardware** advise on current technology trends, capabilities, cost, support
- **Software Implementation**, including advice on chart of accounts and other G/L control files

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_____ **2 Hours** (\$500) _____ **4 Hours** (\$800) (make checks payable to:
“Friedman, Kannenberg & Company, P.C.”)

_____ Please contact me regarding your in-depth on-site **Music Retailing Consulting Service**

CONTACT: _____ **TITLE:** _____

COMPANY: _____

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

PHONE: (____) _____ - _____ **E-MAIL:** _____

FAX: (____) _____ - _____ **WEB SITE:** _____