

## Making The Most Of The Next 60 Days

*Tips to Getting It Done*

### It's That Time of Year Again!

This cliché has always been one of my favorites. From holidays to birthdays, selling seasons to annual sales, or even just spring cleaning, some things just happen yearly. So *it's that time of year again* to send the second volume of the FKCo year-end reminder. Our firm is driven to help you streamline and improve your retail operations, create more profitability and more **CASH FLOW!**



In preparation for your fiscal year-end, we've developed a series of e-mail blasts for you and any key person within your organization on various music retailing tips. These will be spaced out evenly between now and the end of December, so you can attend to each one of these important year-end tasks as they are presented.

*It's that time of year again* to check:

- **Inventory** - and get rid of the clutter for more profits
- **Receivables** - to make sure your customers are paying their bills on time
- **Year-End Procedures** - to make the transition to 2010 easier
- **AIMsi operations** - to make sure you generate the correct year-end reports

Even if your fiscal year-end comes at a later date, these emails will still provide helpful information in preparation for that event. Are there others in your organization who would benefit from these email blasts? If so, simply reply to this email and give me their contact info. My goal is to give you and your staff guidance on how to generate the information you'll need to assess your store's 2009 financial performance.

We hope you find these brief newsletters helpful in improving and streamlining your business!

So, let's get it done!