

Consent to Electronic Delivery of Forms 1099

PAYER NAME: _____ PAYER EMAIL: _____

PAYER ADDRESS: _____

Publication 1179 of the Internal Revenue Service requires payers to receive affirmative consent from recipients in order to deliver Forms 1099 electronically. This correspondence will provide you with disclosures required under IRS requirements. If after reading the disclosures below you choose to have your 1099 delivered electronically, please return this consent form to the above payer.

NAME OF 1099 RECIPIENT: _____

CONSENT TO ELECTRONIC DELIVERY: YES, I consent to electronic delivery of Forms 1099.

IMPORTANT DISCLOSURE INFORMATION

1. If you do not consent to electronic delivery, you will receive a paper 1099 in the mail, which will be delivered to the address that we currently have on file.
2. Your consent to electronic delivery will apply to all future 1099s unless consent is withdrawn by you (see #4 below).
3. If you would like a paper copy of your 1099 after you have consented to electronic delivery, you may submit a request via e-mail (see above payer e-mail) or send a written request to (see above payer address). Requesting a paper copy of your 1099 will not be treated as a withdrawal of consent.
4. If you would like to withdraw your consent to electronic delivery, you may submit a notice via e-mail (see above payer e-mail) or send a written request to (see above payer address). Your consent is considered withdrawn on the date the payer receives your written request to withdraw consent. The payer will confirm the withdrawal and its effective date in writing. A withdrawal of consent does not apply to a 1099 that was e-mailed to you in accordance with IRS requirements before the effective date of the withdrawal of consent.
5. The payer will cease providing Forms 1099 to you electronically if you provide a notice to withdraw consent, if you are no longer a recipient or if regulations change to prohibit the form of delivery.
6. If you need to update your contact information on file, e-mail the update to the payer e-mail address above.
7. The payer will notify you if there are any changes to the payer contact information.
8. You will need a computer, printer and Adobe Acrobat software to access, print and retain your 1099. The payer will notify you prior to a change in required hardware or software and a new consent to electronic delivery will be required after such change.
9. Your Form 1099 may be required to be printed and attached to a federal, state or local income tax return.

RECIPIENT SIGNATURE: _____ DATE: _____